

MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT



Activity month	October	Report date	06/11/25	Person	Jordan Soal
-----------------------	---------	--------------------	----------	---------------	-------------

This report provides an overview of the key activities carried out by the Manor Royal BID Maintenance Team each month. In addition, a separate picture report is produced showing highlights of the impact the team is making across the Business District.

View Maintenance Team Activity and Picture reports at www.manorroyal.org/maintenance

Streets and Roads

Activities carried out (✓)													
Road / area	Zone	Grass cutting	Litter picking	Weed control	Hedge cutting	Leaf clearance	Bin empty	Waste clearance	Pavement cleaning	Edging	Sign cleaning	Winter maintenance	Other
All areas	All												
Baird Close	4												
Betts Way	1		✓										
Cobham Way	5		✓										
County Oak Lane	1	✓	✓						✓				
County Oak Way	1	✓	✓		✓		✓		✓				
Crompton Way	3	✓	✓						✓				
Faraday Road	2	✓	✓				✓						
Fleming Way	Various	✓	✓				✓						
Gatwick Road	Various	✓	✓				✓						
Hydehurst Lane	2		✓				✓	✓					
James Watt Way	5	✓	✓										
Jenner Road	2		✓										
Kelvin Lane	2		✓										
Kelvin Way	2	✓	✓										
London Road	Various	✓	✓				✓	✓					
Manor Royal (road)	2/3	✓	✓			✓	✓	✓	✓			✓	
Maxwell Way	4	✓	✓				✓						
Metcalf Way	1	✓	✓				✓		✓				
Napier Way	3	✓	✓				✓						
Newton Road	2	✓	✓				✓						
Priestley Way	5	✓	✓						✓				
Royce Road	5		✓										
Rutherford Way	5	✓	✓										
Tinsley Lane	4	✓	✓		✓	✓	✓		✓				✓
Tinsley Lane North	5		✓										
Wheatstone Close	5		✓										
Whittle Way	5		✓					✓					
Whitworth Road	5		✓										
Woolborough Lane	3	✓	✓				✓						

MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT

Main actions provided

- Bin emptying and general litter picking.
- Grass cutting in all areas in Manor Royal.
- Pathway clearing of acorns and debris.
- Seating repairs.
- Leaf clearance.
- Seating areas have had Wet & Forget applied.
- Graffiti Removal.
- Throughout October we have collected 1840kg of Litter, Bin and Fly Tipping waste.

Comments and observations

We are continuing to see graffiti throughout Manor Royal; our team and support team will continue to clear these. Hot spot areas will be checked frequently.

This year has seen an increase in acorns; we will be continuing to clear footpaths and Pocket Parks daily.

Looking back at the stats from October 2024 we have seen a slight decrease in the amount of litter waste collected, with 1980kg being collected in October 24.

Suggestions for future actions, improvements or additional activities planned

Grass cutting will be continuing with Zone 5 being the next area to be cut.

Footpath clearance of leaves, debris and detritus.

Photographic Impact Evidence (a selection of photos of work undertaken to demonstrate impact)

Please see the "Picture Report" published separately and available at www.manorroyal.org/maintenance

MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT
Details of CORE and ENHANCED Service levels (contract extract)

Activity	Baseline Service	Enhanced Service	Total Hours
<p><u>Litter, Rubbish, Fly Tip</u> Broken Glass, Litter in hard to reach areas, Fly tipping incidents, Sweeping, Tipping/Travel</p> <p><u>Bins</u> Rubbish, Cigarette Butts, Bin Bags</p>	<p>372</p> <p>30hrs per month litter picking Weekly bin empty for 6 bins</p>	<p>2961</p> <p>40 litter picks Daily litter pick in high footfall areas Litter pick in new pocket parks 27 bins emptied 3x a week 6 original bins emptied an extra 2x pw</p>	3333
<p><u>Mechanical Road Sweeping</u></p>	<p>90</p> <p>4x Sweeps pa</p>		90
<p><u>Detritus + Fallen Leaves</u> Footpaths, High footfall areas, Pocket Parks, Traffic islands, Laybys</p>		<p>501</p> <p>3 clearances per annum</p>	501
<p><u>Washing + Cleaning</u> Road Signs, Banners, Seats/Benches, Paving, Bus Stops, Jet Washing, Bins</p>		<p>112</p> <p>2 per annum</p>	112
<p><u>Grass cutting</u> Verges, Banks/bunds, Roundabouts, Box Mowing</p>	<p>440</p> <p>5x Verge Cuts 4x Bund Cuts</p>	<p>632</p> <p>7 Verge Cuts 6 Bund Cuts Pocket Parks Box Bowing (Crawters Brook, Terrace)</p>	1072
<p><u>Grounds Maintenance</u> Hedges, Shrubs, Planters, Tree Trimming, Weed Spraying</p>	<p>24</p> <p>1x pa Hedge Cut</p>	<p>450</p> <p>1 Hedge cut, including Crawters Brook willow hedging and beech hedges in pocket parks 2 shrub maintenance visits, including Gateway 3 roundabout, Bramble Areas and the Pocket Parks 2 Weed sprays and 2 dead weed removal visits</p> <p><i>N.B. WSCC provide Two weed sprays per annum, and responsible for the maintenance of all public realm shrub areas owned by WSCC.</i></p>	474
<p><u>Inspections, Reporting, Rectifying, Representing</u> Banner Fixing, Attending BID events and progress meetings, Monthly reports, Service requests and complaints, Facilitating volunteering events</p>		<p>208</p>	208
<p><u>Total Hours</u></p>	926	4864	5790